

GGN: 4059883169522

Registration number of producer/ producer group (from CB): CU 854943

GLOBALG.A.P. RISK ASSESSMENT ON SOCIAL PRACTICE (GRASP)

PROOF OF ASSESSMENT
According to
GRASP General Rules V1.3 July 2015
Option 1

Issued to
Producer IMPALA AFRICA LTD
18003, 00500 Nairobi, Kenya

The Annex contains details of the GRASP results.

The Certification Body Control Union Certifications B.V. declares that the producer group mentioned on this proof has been assessed according to the GLOBALG.A.P. Risk Assessment on Social Practice Version 1.3 July 2015.

GLOBALG.A.P. RISK ASSESSMENT ON SOCIAL PRACTICE (GRASP) - PROOF OF ASSESSMENT

Overall assessment result: Improvements needed GGN: 4059883169522

Assessment result in detail:

Control Point 1 Improvements needed

Control Point 2 Fully compliant

Control Point 3 Fully compliant

Control Point 4 Fully compliant

Control Point 5 Fully compliant

Control Point 6 Fully compliant

Control Point 7 Fully compliant

Control Point 8 Fully compliant

Control Point 9 Not applicable

Control Point 10 Fully compliant

Control Point 11 Fully compliant

Date of Assessment: 19-11-2018

Date of Upload: 16-01-2019

Validity: 19-11-2018 - 18-11-2019 (depending on GLOBALG.A.P. certificate validity)

The actual status of this proof is always displayed at: https://database.globalgap.org



GLOBALG.A.P. RISK ASSESSMENT ON SOCIAL PRACTICE

GRASP Checklist - Version 1.3

Checklist Individual Producer (Option 1)

Valid from: 1 July 2015

Mandatory from: 1 October 2015



1. CERTIFICATE HOLDER REGISTRAT	TON DATA										
Producer GGN/GLN:*	405988316952	22		Registration N°	Registration N°:		854943				
Company name:*	Impala Africa I	Ltd		Address:*	Address:*		18003				
Telephone:*	254726817826	6									
Email:	yusuf.dilawer@	rusuf.dilawer@impalaafrica.com Fax		Fax:							
Assessment date:*	19/11/2018			Contact person	.*		Yusuf Dila	wer			
Previous assessment date(s):											
Does the producer have any other external a	udits or certification	n covering social	practices? If yes	s, which?							
Standard 1:	Standard 2:			Standard 3:			Standard 4	k:			
Valid to:	Valid to:			Valid to:			Valid to:				
Has the Certification Body detected any signi	ficant breach of leg	gal requirement o	concerning labor	conditions?				YES	•		NO
Has the Certification Body reported this findir	ig to the local/nation	onal responsible	and competent a	uthority?				YES	·		NO
Comments: There was no significant breach	of legal requiremer	nt concerning lab	or conditions tha	t was detected.							
Company description: The company has con	tracted a farm in M	leru County The	farm is approvin	nately 10ha Ther	e is arowing of F	Reans Peas and	Mangetout ii	a combine	d area of	annre	
2 ha on rotational and intercropping basis wit	h other crops like I	rish potatoes, Ma	ize and Barley.T	he crops are har	vested and sorti	ing and temporay	storage for	4-5 hours is	done at t	the Te	emporary
holding shed located at the farm before the p are engaged t carry out farm activities during scope certificate.								and 10-15 te	emporary	worke	ers who
Did the management sign a self-declaration s	saying that if there	were employees	GRASP would b	e implemented?				YES	•		NO
* Mandatory field							J		1		

null				,	YES		NO		
	Is produce I	handling s	sub-contracted?		YES	\checkmark	NO		
	Does the pr	oduce ha	ndling facility(ies) have any social standards implemented?		YES	Y	NO	If yes, which?	
				If yes:	yes: Name of the PH company:				Impala Africa Holding shed
				GGN/GLI	N of the P	H compa	ny (if applicable):	4059883169522	
Name an	d location of	the asses	ssed PH Facilities:						
PH Facility 1 Impala Africa Holding shed,located at the production site.		PH Facili	ty 4						
PH Facili	ty 2			PH Facili	ty 5				
PH Facili	ty 3			PH Facili	ty 6				
Does the	company su	ıbcontract	any other activities?		YES	·	NO		
If yes, wh	nich one?			Are the s	ubcontrac	ted activiti	es includ	ed in the GRASP ass	essment?
			Pest and rodent control		YES] NO		
			Crop protection		YES) NO		
			null		YES		NO		
			Others (please specify): There are no sub-contracted activities		YES) NO		

2. STRUCTURE OF EMPLOYMENT										
Month(s) of peak season (if applicable):	March to Septe					% of employees living in accommodation provided by the company (if applicable):		0		
Nationalities of employees Kenyan										
Total number of employees	Local C		Cross-Border Migrants			National Migrants			Total	
	Permanent	Temporary	Agency	Permanent	Temporary	Agency	Permanent	Temporary	Agency	
in agricultural production	2	13	0	0	0	0	0	0	0	15
in product handling facility(ies)	2	13	0	0	0	0	0	0	0	15
Total	2	13	0	0	0	0	0	0	0	15

3. PRESENCE DURING THE ASSESSMENT								
	SITE MANAGEMENT		PERSON RESPONSIBING IMPLEMENTATION OF		EMPLOYEES' REPRESENTATIVE			
Names1:								
Present at the opening meeting?	✓ YES	□ NO	✓ YES	□ NO	✓ YES	□ NO		
Present at the assessment?	✓ YES	□ NO	✓ YES	□ NO	✓ YES	□ NO		
Present at the closing meeting?	✓ YES	□ NO	✓ YES	□ NO	YES	□ NO		
OVERALL ASSESSMENT RESULT:	ts per sub-controlpoint) Improvements needed							
Assessment results reviewed with company management?	☑ YES	□ NO						
Name of certification body:	Control Union Certificat	ions BV.	Duration of the assessn	nent:	4 hours			
Name of assessor:	James Mureithi							
Name of company management:	Yusuf Dilawer							
¹ Only mention the names if the persons have agreed to release there personal data to be uploaded with the checklist to the GLOBALG.A.P. Database.								

GRASP CHECKLIST

N°	CONTROL POINT & COMPLIANCE CRITERIA	VERIFICATION	C	OMPLIAN	CE				
			Υ	N	N/A				
EMPLO	DYEES' REPRESENTATIVE(S)								
1	CP: Is there at least one employee or an employees' council to represent the interests of the staff to the management through	gh regular meetings where labor is	sues are	addresse	d?				
	CC: Documentation demonstrates that an employees' representative(s) or an employees' council representing the interests of the employees to the management is elected or in exceptional cases nominated by all employees and recognized by the management. The election or nomination takes place in the ongoing year or production period and is communicated to all employees. The employees' representative(s) shall be aware of his/her/their role and rights and be able to discuss complaints and suggestions with the management. Meetings between employees' representative(s) and the management occur at accurate frequency. The dialogue taking place in such meetings is duly documented. N/A if the company employs less than 5 employees.								
1.1	The election/nomination procedure has been defined and communicated to all employees.		Х						
1.2	Documentation shows that the election and the counting of votes were carried out fairly and openly. In case of representative(s) not elected but nominated, there is a document justifying why elections could not take place.			Х					
1.3	The results of the election (name of employees' representative(s) or in case of council composition of the council) were communicated to all employees.		Х						
1.4	The election/nomination has taken place in the ongoing year or production period. The representation is current (all elected/nominated person(s) according to the list still working for the company).		х						
1.5	The employees' representative(s) is/are recognized by the management and a job description clearly defines his/her/their role and rights. The employees' representative(s) is/are aware of his/her/their role and rights (in case of an employees' council, all members are interviewed).		х						
1.6	There is documentary evidence of regular meetings at accurate frequency between the employees' representative(s) and the management, where GRASP related issues are addressed.			Х					
COMP	COMPLIANCE LEVEL CONTROL POINT 1: (Calculated automatically based on the results per sub-controlpoint) Improvements needed								
nomina	Evidence/Remarks: The interviewed employees reported that they nominated MM as their representative on 25/05/2018 but there is no documnetary eveidence available. The results of the nomination were not documented. The employee's representative was issued with a job description clearly defining her roles and rights. The interviewed employees reported that there were regular meetings held at the farm but there was no documentary eveidence of such meetings.								
Correct	tive Actions: The is no document justification to show why election did not take place.Meetings held between the managemen	nt should be documented.							

۱°	CONTROL POINT & COMPLIANCE CRITERIA	VERIFICATION	CC	OMPLIAN	CE					
			Y	N	N/A					
СОМЕ	PLAINT PROCEDURE									
2	CP: Is there a complaint and suggestion procedure available and implemented in the company through which employees ca	n make a complaint or suggestior	1?							
	CC: A complaint and suggestion procedure appropriate to the size of the company exists. The employees are regularly informed about its existence, complaints and suggestions can be made without being penalized and are discussed in meetings between the employees' representative(s) and the management. The procedure specifies a timeframe to answer complaints and suggestions and take corrective actions. Complaints, suggestions and their follow-up from the last 24 months are documented.									
2.1	A documented complaint and suggestion procedure is available, appropriate to the size of the company.		Х							
2.2	Employees are regularly and actively informed about the complaint and suggestion procedure.	<u></u>	Х							
2.3	The procedure states clearly that employees will not be penalized for filing complaints or suggestions.		Х							
2.4	Complaints and suggestions are discussed in meetings between the employees' representative(s) and the management.	2			х					
2.5	The procedure sets a timeframe to resolve complaints and suggestions (e.g. during the next month).		Х							
2.6	The complaints, suggestions and their follow-up are documented and available for the last 24 months.		х							
COMF	PLIANCE LEVEL CONTROL POINT 2: (Calculated automatically based on the results per sub-controlpoint)		Fu	lly compli	ant					
oroceo	Evidence/Remarks: There is a complaints procedure in place. The procedure is communicated by the management to the employees by displaying it on the notice board at the farm. The rocedure indicates that employees will not be pealized for filing complaints or suggestions. There are no compaliants that had been raised. A time frame of 1 day ro 2 weeks was set for hndling omplains and depending on the nature of the complaint raised.									

Corrective Actions:

N°	CONTROL POINT & COMPLIANCE CRITERIA	VERIFICATION	CC	MPLIAN	CE	
			Υ	N	N/A	
SELF	-DECLARATION ON GOOD SOCIAL PRACTICES					
3	CP: Has a self-declaration on good social practice regarding human rights been signed by the management and the employ the employees?	ees' representative(s) and has this	s been co	mmunicat	ed to	
	CC: The management and the employees' representative(s) have signed, displayed and put in practice a self-declaration as employees. This declaration contains at least the commitment to the ILO core labor conventions (ILO Conventions: 111 on a 29 and 105 on forced labor, 87 on freedom of association, 98 on the right to organize and collective bargaining, 100 on equand non-discriminative hiring procedures and the complaint procedure. The self-declaration states that the employees' representative employees have been informed about the self-declaration and it is revised at least every 3 years or whenever necessar	discrimination, 138 and 182 on mir al remuneration and 99 on minimu esentative(s) can file complaints w	nimum age m wage) a	e and child and transp	parent	
3.1	The declaration is complete and contains at least all points referred to ILO core labor conventions.		Х			
3.2	The declaration has been signed by the management and by the employees' representative(s).		Х			
3.3	The declaration is actively communicated to the employees (e.g. displayed on the production site/in the handling unit/management office or attached to the working contract, information at meetings etc.).		Х			
3.4	The management, the responsible person for the implementation of GRASP and the employees' representative(s) know the content of the declaration and confirm that it is put into practice.	v a v	Х			
3.5	It is stated that the employees' representative(s) can file complaints without personal sanctions.		Х			
3.6	The declaration is checked and revised at least every 3 years or whenever necessary.				х	
СОМ	PLIANCE LEVEL CONTROL POINT 3: (Calculated automatically based on the results per sub-controlpoint)		Fully compliant			
perso	ence/Remarks: There is a declaration on good social practices that contains the points in the ILO conventions. The declaration was responsible for GRASP implementation and the workers representative have access and know the content of the declaration le complaint without complaint.	as displayed at the Temporay Hol The declaration indicate that the	ding shed employee	at the far 's represe	m.The entative	
Corre	ective Actions:					

NO CONTROL POINT A COMPLIANCE OPITERIA										
N°	CONTROL POINT & COMPLIANCE CRITERIA	VERIFICATION	CC	OMPLIAN:	CE					
			Y	N	N/A					
ACCE	ESS TO NATIONAL LABOUR REGULATIONS									
4	CP: Do the person responsible for the implementation of GRASP (RGSP) and the employees' representative(s) have knowledge.	edge of or access to recent nation	al labor re	gulations	?					
	CC: The person responsible for the implementation of GRASP (RGSP) and the employees' representative(s) have knowled minimum wages, working hours, trade union membership, anti-discrimination, child labor, labor contracts, holiday and mater representative(s) know the essential points of working conditions in agriculture as formulated in the applicable GRASP Nation	rnity leave. Both the RGSP and the			and					
4.1	The RGSP provides the employees' representative(s) with the valid labor regulations (e.g. the GRASP National Interpretation Guidelines).		Х							
4.2	RGSP and the employees' representative(s) have knowledge about or access to the valid labor regulations on gross and minimum wages and deductions from wages.		Х							
4.3	RGSP and the employees' representative(s) have knowledge about or access to the valid labor regulations on working hours.		X							
4.4	RGSP and the employees' representative(s) have knowledge about or access to the valid labor regulations on freedom of association and right to collective bargaining.		Х							
4.5	RGSP and the employees' representative(s) have knowledge about or access to the valid labor regulations on anti-discrimination.		Х							
4.6	RGSP and the employees' representative(s) have knowledge about or access to the valid labor regulations on child labor and minimum age of working.		Х							
4.7	RGSP and the employees' representative(s) have knowledge about or access to the valid labor regulations on holiday and maternity leave.		Х							
COMPLIANCE LEVEL CONTROL POINT 4: (Calculated automatically based on the results per sub-controlpoint)										
	Evidence/Remarks: There is a available summarized copy of the Kenya National regulations that contains the information on gross and minimum wage,working hours,anti-discrimination,child abour,minimum age of working,holiday and maternity leave. The RGSP and employee's representative have knowledge and access of the regulations.									

Corrective Actions:

٧°	CONTROL POINT & COMPLIANCE CRITERIA	VERIFICATION	C	OMPLIAN	CE
			Υ	N	N/A
VORI	KING CONTRACTS				
i	CP: Can valid copies of working contracts be shown for the employees? Are the working contracts compliant with applicable they indicate at least full names, nationality, a job description, date of birth, date of entry, the regular working time, wage and the employee and the employer?				
	CC: For every employee, a contract can be shown to the assessor on request on a sample basis. The contracts correspond agreements. Both the employees as well as the employer have signed them. Records contain at least full names, nationality working time, wage and the period of employment (e.g. permanent, period or day laborer etc.) and for non-national employer not show any contradiction to the self-declaration on good social practices. Records of the employees must be accessible for	/, job description, date of birth, da es their legal status and working	te of entry	, the regu	lar
5.1	Random checks show availability of written contracts for all employees signed by both parties.		Х		
.2	There is evidence that the employees have the correct contract according to national legislation and/or collective bargaining agreements (as stipulated in the applicable GRASP National Interpretation Guideline).		Х		
5.3	The working contracts include at least basic information on the employee's name, date of birth and nationality according to the applicable GRASP National Interpretation Guideline.		Х		
.4	The working contracts or attachments to the contracts include basic information on the contract period (e.g. permanent, period or day laborer etc.), the wage, working hours, breaks, and a basic job description.		Х		
5.5	In the contract, there is no contradiction to the self-declaration on good social practice.		Х		
5.6	If non-national employees are working for the company, records indicate their legal status for being employed by the company. A respective working permit is available.		Х		
.7	Records of the employees must be accessible for at least 24 months.		Х		
COMF	LIANCE LEVEL CONTROL POINT 5: (Calculated automatically based on the results per sub-controlpoint)		Fu	Illy compli	ant
	nce/Remarks: There were written employment contracts for the permanent employees that were signed bu both parties. The congressing the basic details of the employees and were not in contradiction with the self-declaration on good social practices.	ntracts were in accordance with the	ne nationa	l regulatio	'n,
Corre	tive Actions:				

N°	CONTROL POINT & COMPLIANCE CRITERIA	VERIFICATION	COMPLIANCE								
			Υ	N	N/A						
PAYS	LIPS										
6	CP: Is there documented evidence indicating regular payment of salaries corresponding to the contract clause?										
	CC: The employer shows adequate documentation of the regular salary transfer (e.g. employee's signature on pay slip, bank transfer). Employees sign or receive copies of pay slips/pay register that make the payment transparent and comprehensible for them. Regular payment of the employees during the last 24 months is documented.										
6.1	Documented evidence that the payment is made in defined intervals (e.g. pay slips or pay registers) is available for the employees (random checks).		Х								
6.2	Pay slips or pay registers indicate that payments are made in accordance with the working contracts (e.g. employee's signature on pay slips, bank transfer etc.).		Х								
6.3	The records of payments are kept for at least 24 months.				Х						
COMF	PLIANCE LEVEL CONTROL POINT 6: (Calculated automatically based on the results per sub-controlpoint)		Fully compliant								
Evide	nce/Remarks: There are payment records available for the month of July-September 2018 .The employees were paid Ksh.400	per acording to the written contra	icts.								
Corre	ctive Actions:										

N°	CONTROL POINT & COMPLIANCE CRITERIA	VERIFICATION	COMPLIANCE						
			Υ	N	N/A				
WAGE	:s								
7	CP: Do pay slips/pay registers indicate the conformity of payment with at least legal regulations and/or collective bargaining	agreements?							
	CC: Wages and overtime payment documented on the pay slips/pay registers indicate compliance with legal regulations (minimum wages) and/or collective bargaining agreements as specified in the GRASP National Interpretation Guideline. If payment is calculated per unit, employees shall be able to gain at least the legal minimum wage (on average) within regular working hours.								
7.1	Pay slips or pay registers give clear indication on the number of compensated working time or harvested amount including overtime (hours/days).		Х						
7.2	Wages and overtime payments as shown in the records are according to the contracts and indicate compliance with national labor regulations (minimum wages), and/or collective bargaining agreements as specified in the GRASP National Interpretation Guideline.		х						
7.3	Independently from the calculation unit, pay slips/pay registers document that employees gain in average at least the legal minimum wage within regular working times (especially check when piece-rate is implemented). If there are deductions from salaries and employees are being paid below minimum wage, the deductions must be justified in writing.		х						
COMP	PLIANCE LEVEL CONTROL POINT 7: (Calculated automatically based on the results per sub-controlpoint)		Fully compliant						
	Evidence/Remarks: There available workers payment schedule that shows that employees work a maximum of 8 hours a day and paid Ksh 400 per every 8 hours worked. The payments are made on a daily basis and signed by the employees.								
Correc	prrective Actions:								

N°	CONTROL POINT & COMPLIANCE CRITERIA	VERIFICATION	C	CE					
			Υ	N	N/A				
NON-E	MPLOYMENT OF MINORS								
8	CP: Do records indicate that no minors are employed at the company?								
	CC: Records indicate compliance with national legislation regarding minimum age of employment. If not covered by national legislation, children below the age of 15 are not employed. If children—as core family members—are working at the company, they are not engaged in work that is dangerous to their health and safety, jeopardizes their development, or prevents them from finishing their compulsory school education.								
8.1	Dates of birth on the records show that no employee is aged below the legal minimum age of employment or, if not specified in the GRASP National Interpretation Guideline, under the age of 15.		Х						
8.2	If children—as core family members—are working at the company, they are not engaged in work that is dangerous to their health and safety (according to the applicable IFA All Farm Base Module), that -jeopardizes their development or prevents them from finishing their compulsory school education.				х				
COMPL	LIANCE LEVEL CONTROL POINT 8: (Calculated automatically based on the results per sub-controlpoint)		Fully compliant						
Evidend	Evidence/Remarks: The employees indicates their National identity numbers on the time records and on wokers payment schedule.								
Correct	ive Actions:								

N°	CONTROL POINT & COMPLIANCE CRITERIA	VERIFICATION	COMPLIANCE		
			Y	N	N/A
ACCES	S TO COMPULSORY SCHOOL EDUCATION				
9	CP: Do the children of employees living on the company's production/handling sites have access to compulsory school edu	cation?			
	CC: There is documented evidence that children of employees at compulsory schooling age (according to national legislation) living on the company's production/handling sites have access to compulsory school education, either through provided transport to a public school or through on-site schooling.				
9.1	There is a list of all children in the age of compulsory schooling age living on the company's production/handling sites, with sufficient indications on name, name of parents, date of birth, school attendance, etc. Children of management may be excluded.				х
9.2	There is evidence of transport facilities if children cannot reach school within acceptable walking distance (half an hour walking or according to the GRASP National Interpretation Guideline).				Х
9.3	There is evidence of an on-site schooling system when access to schools is not available.				Х
COMPL	COMPLIANCE LEVEL CONTROL POINT 9: (Calculated automatically based on the results per sub-controlpoint)		Not applicable		
Evidend	ce/Remarks: There are no children living on site.				
Correct	Corrective Actions:				

			0.0	NADI IANI	05
N°	CONTROL POINT & COMPLIANCE CRITERIA	VERIFICATION	COMPLIANCE		
			Y	N	N/A
TIME	RECORDING SYSTEM				
10	CP: Is there a time recording system that shows daily working time and overtime on a daily basis for the employees?				
	CC: There is a time recording system implemented appropriate to the size of the company that makes working hours and contains the last 24 months are documented. Records are regularly approved by representative(s).				on a
10.1	A time recording system is implemented, appropriate to the size of the company (e.g. time record sheet, check clock, electronic cards, etc.).		Х		
10.2	The records indicate the regular working time for employees on a daily basis.		Х		
10.3	The records indicate the overtime hours as defined by contracts per legislation for all employees on a daily basis.				Х
10.4	The records indicate the breaks/festive days for the employees (on a daily basis).		Х		
10.5	The working records are regularly approved by the employees (e.g. regularly signed record sheet, checking clock).		Х		
10.6	Access to these records is provided to the employees' representative(s).		Х		
10.7	The records are kept for at least 24 months.				Х
COMF	PLIANCE LEVEL CONTROL POINT 10: (Calculated automatically based on the results per sub-controlpoint)		Ful	lly compli	ant
	nce/Remarks: There is a time sheet record where the employees indicate the time they report and the time they leave work or from 1.00pm. The time sheet is approved by the employees by signing the time sheets. The employee's representative was gi		he indiates	s a break	for
Corre	ctive Actions:				

N°	CONTROL POINT & COMPLIANCE CRITERIA	VERIFICATION	COMPLIANCE		
IN	CONTROL FOINT & COMPLIANCE CRITERIA	VERIFICATION	JOINI LIMITOL		
			Υ	N	N/A
WORK	KING HOURS & BREAKS				
11	CP: Do working hours and breaks documented in the time records comply with applicable legislation and/or collective barga	ining agreements?			
	CC: Documented working hours, breaks and rest days are in line with applicable legislation and/or collective bargaining agrindicate that regular weekly working hours do not exceed a maximum of 48 hours. During peak season (harvest), weekly we breaks/days are also guaranteed during peak season.				
11.1	Information on valid labor regulation and/or collective bargaining agreements regarding working hours and breaks is available (e.g. in the GRASP National Interpretation Guideline).		Х		
11.2	Working hours including overtime as shown in the records indicate compliance with legal regulations and/or collective bargaining agreements.				Х
11.3	Rest breaks/days as shown in the records indicate compliance with national regulations and/or bargaining agreements.		Х		
11.4	If not regulated more strictly by applicable legislation, regular weekly working time does not exceed 48 hours. During peak season (harvest), weekly working time does not exceed 60 hours.		Х		
11.5	The records indicate that rest breaks/days are also guaranteed during peak season.				Х
COMPLIANCE LEVEL CONTROL POINT 11: (Calculated automatically based on the results per sub-controlpoint)			Fully compliant		
	Evidence/Remarks: Working hours recorded on time sheet observed time sheets was avalaible and up-to date. The time sheet indicated that employees reported to work at between 8.25am and 9.01am and all left work at 5.00pm with one hour break. This record was maiantained on a weekly basis. There was no overtme employees worked for a maximum of 8 hours per day.				

Corrective Actions:

RECOMMENDATIONS FOR GOOD PRACTICE

N°	CONTROL POINT & COMPLIANCE CRITERIA		
ADDIT	ADDITIONAL SOCIAL BENEFITS		
R1	What other forms of social benefit does the company offer to employees, their families and/or the community? Please specify (incentives for good and safe working performance, bonus payment, support of professional development, social benefits, child care, improvement of social surroundings etc.).		
Eviden	nce/Remarks: There is no evedence provided for additional benefits.		